Entry to Part III Chemistry

The requirements for entry to Part III Chemistry are

1. Submission of a valid set of project choices using the procedures, and by the deadline, described on the teaching website
   http://www.ch.cam.ac.uk/teaching/admission-part-ii-and-part-iii
2. Achievement of at least a II.1 in Part II Chemistry of the preceding year

Note that Colleges may have their own procedures with which students will also need to comply.

Appeals procedure

A student who has submitted project choices according to the above procedures but who has not achieved the required standard in Part II can make an appeal to be allowed to continue to Part III. The procedure is as follows.

1. The appeal should be made as soon as possible after the publication of the Part II class list.
2. The appeal should normally be submitted by the student’s Director of Studies or Tutor, and should be sent (in paper form) to the Secretary of the Faculty Board of Physics and Chemistry, Institute of Astronomy, Madingley Rd. It will expedite the process if a copy is sent to the Director of Teaching (Dr James Keeler) at the Department of Chemistry.
3. The appeal must be made using the proforma provided, which must be completed with all the requested information (detailed examination marks, supervision reports).
4. The appeal will be considered by a small Departmental committee, acting on behalf of the Faculty of Chemistry and Physics. The committee expects to act expeditiously.

Please note that the Committee nominated by the Faculty Board to consider special cases is not expected to consider circumstances of a nature on which the Applications Committee would normally make a judgement.

The attached flow chart may be helpful in understanding the relationship between the Faculty and Applications Committee processes.

JHK 31/1/2015
For Colleges after Final Results received

Candidate refused place as Part II result does not meet criteria

College applies to Applications Committee

Faculty notifies College that Application Committee outcome is awaited and requests to be advised of Applications Committee decision

Application made to Faculty Board within two weeks of results for special consideration according to criteria published in Notice. The College should state the reasons for requesting dispensation, confirm that the College supports the request and is able to support the student, and believes that the student will be capable of undertaking the Part III course successfully. The application must be accompanied by copies of supervision reports, and a detailed breakdown of the student's marks, year by year and subject by subject. College includes indication whether or not the Applications Committee have been contacted. (Proforma provided)

Applications Committee not contacted

Faculty Board is advised of the Applications Committee recommendation

File forwarded to Nominated Departmental Committee

Place is confirmed

Nominated Departmental Committee considers case and makes decision as soon as possible.

Place not offered. College or candidate can request decision is reviewed by Faculty Board on procedural grounds.

Place not offered. Representation against this decision is covered by Review Procedure for Examinations for UG etc in Statutes & Ordinances Chapter III: http://www.admin.cam.ac.uk/univ/so/pdfs/ordinance03.pdf and must be made to the Registrary within one month of the Faculty Board decision. The outcome would normally be decided within one month of receipt of the representation. A further stage of appeal via the Registrary exists if the candidate is dissatisfied with the outcome.